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September 13, 2011

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Greg Monfette, Superintendent
Urban Forestry Division Headquarters
Bureau of Street Services
1149 South Broadway Street, 4th Floor
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Ken Bernstein, AICP
Manager, Office of Historic Resources
Department of City Planning
200 N. Spring Street, Room 667
Los Angeles, CA 90012
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VIA EMAIL AND US MAIL

Dear Mr. Fisher, Mr. Bernstein, and Mr. Monfette,

Pursuant to California Public Records Act, Government Code section 6250 *et seq.*, I am writing on behalf of the Brentwood Community Council (BCC),¹ Brentwood Homeowners Associations (BHA),² Brentwood Residents Coalition (BRC),³ and South Brentwood Residents Association (SBRA),⁴ to request copies of the following records and documents:

¹ The Brentwood Community Council (BCC) is the broadest based Brentwood community organization. The BCC has 25 seats, including 14 homeowner groups, 1 multi-family, 2 members-at-large, and 8 from organizations including public and private schools, religious, public safety, volunteer, environmental, and business districts.

² Brentwood Homeowners Association (BHA) represents approximately 3,500 single family residences in an area of the Brentwood Community bounded by Chalon Rd. on the north, Barrington Ave. and the I-405 on the east, Canyon View Drive on the west, and San Vicente Blvd. on the south.

³ The Brentwood Residents Coalition (BRC) is a grass roots, non-profit advocacy group whose purposes are to preserve and enhance the environment and quality of life in Brentwood, to protect the integrity of residential neighborhoods, to assist with planning, to uphold zoning and

- (1) Any and all documents (including hard copy and electronic versions), including but not limited to written communications (including interagency, intra-agency, with any City Council Office, and with the public), reports, studies, environmental documents, analyses, diagrams, drawings, notes, and plans, regarding the placement of traffic signals at the intersection of San Vicente Boulevard and Darlington Avenue, in Los Angeles.
- (2) Any and all documents (including hard copy and electronic versions), including but not limited to written communications (including interagency, intra-agency, with any City Council Office, and with the public), reports, studies, environmental documents, analyses, diagrams, drawings, notes, and plans, regarding any construction work or modification of the median strip at the intersection of San Vicente Boulevard and Darlington Avenue, in Los Angeles.
- (3) Any and all documents (including hard copy and electronic versions), including but not limited to tree reports, written communications (including interagency, intra-agency, with any City Council Office, and with the public), reports, studies, environmental documents, analyses, diagrams, drawings, notes, and plans, regarding the removal of any coral trees located on the median strip at the intersection of San Vicente Boulevard and Darlington Avenue, in Los Angeles.
- (4) Any and all documents (including hard copy and electronic versions), including but not limited to written communications (including interagency, intra-agency, with any City Council Office, and with the public), reports, studies, environmental documents, analyses, diagrams, drawings, notes, and plans, regarding the designation of the coral trees and median of San Vicente Boulevard as Cultural Heritage Board Monument No. 148.
- (5) Any and all documents (including hard copy and electronic versions), including but not limited to written communications (including interagency, intra-agency, with any City Council Office, and with the public), reports, studies, environmental documents, analyses, diagrams, drawings, notes, and plans, regarding accidents between vehicles and pedestrians, or involving only vehicles, at the intersection of

municipal codes, to encourage traffic safety, and to educate the public on issues that affect quality of life and the environment.

⁴ South Brentwood Residents Association (SBRA) represents approximately 3,000 home-owners and renters who reside in the area south of San Vicente Blvd., north of Wilshire Blvd., east of Centinela and west of Federal. Additionally, SBRA represents the interests of residents living in multi-family dwellings throughout the entire Brentwood community.

San Vicente Boulevard and Darlington Avenue between January 1, 2001, and the present.

- (6) Any and all documents (including hard copy and electronic versions) discussing or involving the award of funds to construct and install the traffic signals at the intersection of San Vicente Boulevard and Darlington Avenue, including but not limited to the application materials, environmental documents, any written correspondence (including interagency, intra-agency, with any City Council Office, and with the public), and any progress reports or other updates or communications prepared or received pursuant to the grant.
- (7) Any and all documents (including hard copy and electronic versions), including but not limited to written communications (including interagency, intra-agency, with any City Council Office, and with the public), reports, studies, environmental documents, analyses, diagrams, drawings, notes, and plans, discussing, evaluating, or describing in any way, any modifications made or proposed to be made to the median of San Vicente Boulevard between Bringham Avenue and 26th Street.
- (8) Any and all documents (including hard copy and electronic versions) discussing or involving the need for additional funds to complete, construct and/or install the traffic signals, including work in the median, at the intersection of San Vicente Boulevard and Darlington Avenue, including but not limited to written communications (including interagency, intra-agency, with any City Council Office, and with the public), reports, studies, environmental documents, analyses, diagrams, drawings, notes, and plans.

Any responsive records that are withheld from inspection and copying should be specifically and separately identified in writing, and accompanied by the claimed justification for withholding as provided by Government Code section 6255, stating the nature of the document withheld, the specific exemption under which the document is being withheld, and the public interest served by withholding said document. Should you contend that any portion of a particular document is exempt from disclosure, we request pursuant to Government Code section 6253, subdivision (a), that the exempt portion be redacted and the remaining portions be produced for inspection and copying. We, of course, reserve the right to object to your decision to withhold any materials or portions of documents.

We are prepared to pay reasonable statutory fees in connection with this request. However, agencies have the discretion to waive fees in order to provide greater access to public records pursuant to Government Code section 6253, subdivision (e). As the information that is the subject of this request provides information on an issue of public concern to many residents of Brentwood, it is of clear benefit to the public and we ask that you waive all search and duplication fees for this request.

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In accordance with Government Code section 6253, subdivision (c), we anticipate receiving your response to this request within ten days. If you have any questions regarding the nature and scope of this request, please feel free to contact me at (310) 576-1233.

Sincerely,



Beverly Grossman Palmer

cc: Councilmember Bill Rosendahl (via email only – councilman.rosendahl@lacity.org)
Mary Decker, Assistant City Attorney (via email only – mary.decker@lacity.org)